

# **Marketing intern**

## **Job Duties & Responsibilities**

- Cheerfully greet customer on the phone and provide information regarding group sales admissions options, rides, attractions, special events and general park info.
- Works with CORE system on computer to input and process sales for group outings, birthday party and picnic reservations.
- Prepares group sales and birthday party orders with CORE system POS for delivery by UPS.
- Coordinates birthday party events and is a liaison for the Park, client and CulinArt.
- Coordinates access into the catered outing area for clients having a catered event.
- Assists with set-up for catered, group, concert and special events.
- Assists Marketing Office Manager and Catered/Group Sales Manager with events and park related tasks.
- Job duties will take place in Marketing Office and in the Park.